



Community-Led Collaboration Project

Role Title Partner Association Representative for The Federation of Community Social Services (FCSSBC) and the BC Association for Child Development and Intervention (BCACDI)

Role Summary The Partner Association Representative will work as a member of a newly formed project team to help ensure member involvement in the CYSN Community-Led Collaboration Project. This project strives to bring community together in some new ways to plan and respond to a significant change in service delivery for children and youth with support needs. The Partner Association Representative will be a champion for the project and the potential it holds for service planning in BC.

Project Description

The Community-Led Collaboration project is a 2-year strategy lead by the BC Association of Aboriginal Friendship Centres, The Federation of Community Social Services, Inclusion BC, and the BC Association for Child Development and Intervention ("The Collaborative"). This project will focus on facilitating collaboration within communities to help all stakeholders prepare for the pending CYSN Framework implementation process in 2024.

The Project will involve developing and facilitating strategies, including some in-person meetings, to bring community agencies, municipal resources, families, and other community members together. These meetings will discuss the pending framework and identify strategies for how a particular community can meet the expectations of the new framework, with a focus on successfully meeting the needs of the children and youth in their community. The Project will also include other strategies to help communities across the province prepare for the pending changes.

Each of the partner organisations involved in the Community Collaboration project will have a Partner Association Representative (i.e – this position) to support the work of the Project Lead and liaise between the Project Lead, partner associations, and project facilitators.

This job posting is for a Partner Association Representative that will be representing both FCSSBC and BCACDI.

Role Duties

- Act as the point of contact for members of FCSSBC and BCACDI throughout the project; conveying information to and from members and the project team
- Attend regular project meetings at a frequency and length defined by the project lead
- Perform general project related duties as determined by the project lead and FCSSBC and BCACDI. This could include activities such as determining stakeholders in a particular community, distributing relevant information, meeting (virtual and in-person) preparation and attendance, etc.
- Regularly connect with representative(s) from FCSSBC and BCACDI to keep them informed of the project's progress and to gather information for the project lead as required. FCSSBC and BCACDI will each identify what key contact within their organization will be your key liaison.
- Prepare materials such as brief reports, slide decks, etc. to help FCSSBC and BCACDI keep their board and membership informed re the project. It is anticipated that both FCSSBC and BCACDI will use the same materials to keep their membership informed (i.e – you won't be expected to create two distinct sets of materials for each of the partner associations)
- Other duties related to the community collaboration project as determined by the Project Lead and/or FCSSBC and BCACDI

Education and Work Experience

- Experience working in a role within a larger, multi-partner project
- Experience working in or with the community social services sector
- Good communication skills (written, oral, and digital)
- Proven ability to work independently
- Enjoys working on projects where there is a considerable amount of ambiguity, potential change, and developmental work
- Embraces personal and professional interest, education and action in Reconciliation and decolonization
- Strong problem-solving, multi-tasking, and decision-making skills.

- Enjoys establishing and maintaining professional relationships.
- Ability to remain calm and empathetic, and strong listening skills
- Knowledge of children and youth with support needs sector in BC is an asset

Organizational Status

- This is a term employment position for 2 years
- Reports jointly to the BCACDI Provincial Advocate and the FCSSBC Associate Executive Director
- Works with other members of FCSSBC, BCACDI and the project team (Project Lead, other Partner Association Representatives, and project facilitation team)
- Works 37.5 hours/week
- Some provincial travel required
- Currently a telecommuting position – provides own office space (computer will be provided and compensation will be provided for use of space, phone, and internet)
- The position will be hosted by FCSSBC for the purposes of payroll and benefits administration

Compensation

- Salary Range at hire: \$60,000-\$70,000 based on years of experience and education
- Benefits include extended health, LTD and an RRSP matching program (effective after 3 months of employment)
- 3 weeks vacation and wellness time

Apply

Please email a cover letter and resume attn. Jason Gordon and Rebecca Lang to:

jason@bcacdi.org

Deadline to apply is August 19. Anticipated start date mid-September.

As part of our commitment to social justice and reconciliation we encourage equity-seeking individuals to apply, including those who identify as: Two-Spirit, Indigiqueer, non-binary, cis, transgender, Indigenous, Black, immigrant or refugee.