



February 8, 2019

Memo to: Individual and Family Members

From: Angela Bond, Chairperson - Resolutions Committee

Subject: **Call for Resolutions - 2019 Annual General Meeting**

In preparation for drafting resolutions for the Inclusion BC 2019 AGM, there are several things members can consider as outlined below.

Developing Resolutions that Guide Policy

Every year Inclusion BC sets up a Resolutions Committee to help guide the development of resolutions so that they meet generally accepted guidelines, as well as to help streamline discussion of the Resolutions at the AGM. Resolutions are important and help unite us in achieving full inclusion, provide a way for us to talk about what's important and send a strong message to others that an issue is important enough to take a position on it.

Resolutions establish clear public policies and positions on new or emerging issues and priorities. As you develop resolutions, it is important that they include specific goals without necessarily describing how the goals will be achieved. At Inclusion BC we have processes for developing work plans to deliver and report out on your resolutions. Your ideas and suggestions on how we could achieve the goals of the resolution are welcome and we encourage you to submit these as an attachment rather than as part of the resolution.

It is important to know that once a resolution is approved it remains active or in force. Actions taken to address the resolution are reported out to the members at every AGM.

As Resolutions Committee Chairperson, I am asking that you think about past and current priorities when considering a resolution. Guidelines are included in this package that will assist you in developing resolutions.

When considering resolutions, I encourage you to call or e-mail me at (250) 635-3003, riverswww@gmail.com or Karla Verschoor, Executive Director at the Inclusion BC office at (604) 777-9100, ext. 516, kverschoor@inclusionbc.org.



Deadline:

The **deadline** for submitting resolutions to Inclusion BC is **March 22, 2019**. A form is attached for completing resolutions and must be signed by a member of your association. The 2019 Inclusion BC AGM will be held at the Victoria Conference Centre, 720 Douglas St. Victoria BC on May 24, 2019. All resolutions will be discussed and voted on at this time.

Plain Language Format:

Resolutions presented to the 2019 AGM will be in plain language. If you need any help doing this it may be helpful to work with a self-advocate. As well, Inclusion BC is pleased to assist you.

Supporting Statement:

It will be useful if a brief supporting statement or background summary is provided explaining why a resolution is needed.

Rules and Procedures:

When Resolutions are presented to the AGM, they must be moved and seconded by voting delegates. However, anyone present is welcome to speak to them. All speakers will follow meeting rules and procedures. Please ensure that if your association is submitting a resolution that a representative is present to speak to it.

Again, please do not hesitate to contact me or Karla Verschoor, Executive Director, about preparing resolutions. Together we can ensure resolutions are timely, relevant, and clearly set forth the policy direction for the coming year.

Thank you.

2 Attached.

cc: Inclusion BC Board of Directors