

Respite Host Caregiver/Family

Inclusion Powell River Society is seeking a couple or individual to support children in a homeshare setting in one of our emergency respite homes in the Powell River community.

The children can range in ages from birth to teenage years. The current capacity of the home is 3-6 children residing on a temporary basis a few days, weeks or months at a time. This position requires you to live in one of our emergency respite homes for 10 days per month. Inclusion Powell River staff also occupy the home and provide extra support as needed.

This is a contracted position with a salary of \$200 per day.

Inclusion Powell River Society covers the operation costs of the home including rent and utilities.

Education and Experience

- Applicants must have education and/or experience providing support to children and youth with emotional and behavioural needs and/or disabilities.
A class 5 driver's license is required
Criminal Record Check
Valid Level 1 First Aid
- Own vehicle and vehicle insurance \$3,000,000 third party liability coverage
- Worksafe BC Coverage

Powell River has the coastal mountains in its backyard and the ocean on its doorstep. The community provides a wonderful mixture of world class arts, culture, recreation, heritage, festivals and the best in education, health care and infrastructure.



JOB PROFILE

OBLIGATIONS OF THE RESPITE HOST FAMILY

The Respite Host Family acknowledges that it has received copies of the Inclusion PR policies and procedures and Guidelines for Contracted Services and agrees to be bound by the additional obligations set out therein. The Respite Host Family shall review the policies, guidelines and regulations and keep them current with any additional information provided by inclusion PR. Without limiting the foregoing, the Respite Host Family agrees:

- (a) to work within the guidelines, rules and instructions of inclusion PR; to work within the rules, policies and standards set for the Program by the Ministry;
- (b) in each instance, to provide a Home for Person(s) Served which meets applicable standards and to comply with all zoning, fire, health and safety regulations and any other codes or laws relevant to the intended use of its Home and maintain relevant records;
- (c) to provide a stable, structured and home-like environment and positive role models to ensure the safety of the Person Served;
- (d) to provide a form of care and supervision that uses acceptable behaviour management techniques and does not rely on the use of security equipment or physical restraint;
- (e) to establish safety and emergency procedures and to provide support, care and supervision consistent with the Plan of Care of the Person Served; the format and content of the Plan of Care shall be approved by the Ministry, the Person Served and inclusion PR;
- (f) to take appropriate action to accomplish the objectives set by the Person Served at the time of placement and as they may be altered from time to time and documented in the Plan of Care;
- (g) to cooperate with any plan established by inclusion PR or the Ministry for the placement of the Person Served outside the Home;
- (h) to ensure that the Person Served and his or her chosen family are involved in all planning and decision making on matters affecting the Person Served whenever possible;
- (i) to respect the dignity of the Person Served and assist his or her understanding of relationships that are appropriate and sanctioned by law and social norms;
- (j) to ensure the Person Served has appropriate clothing and sufficient and nutritious food, according to the "Canada Food Guide," taking into account his or her preferences and any unique needs;

- (k) to participate in activities that promote the health, wellbeing and development of the Person Served and assist his/her understanding and development of comprehensive life skills that are age and developmentally appropriate;
- (l) to arrange for such medical, dental, nursing, physiotherapy and other professional services as are necessary for the Person Served and follow any prescribed routines;
- (m) to maintain effective communication with the significant people in the life of the Person Served, including his or her family and friends, Ministry staff, as well as other professionals; cooperate fully with implementation of personal plans; cooperate with other professionals involved with the Person Served or identified in the Plan of Care or Personal Service Plan of the Person Served;
- (n) to prepare and keep current the Documents of the Person Served, including all relevant records, protocols, reports, plans of care, history and a record of milestones and important events that occur while the Person Served is placed with the Respite Host Family.
- (o) to immediately contact inclusion PR's Program Coordinator or a designate identified by inclusion PR in case of an emergency, serious incident or unaccounted absence and in such a case, to complete and distribute required incident report forms provided by Inclusion PR;
- (p) to support and assist the Person Served with respect to his or her benefit entitlement from any Ministry and to communicate any issues to the inclusion PR Program Manager or designate if such issues are not resolved promptly;
- (q) to provide to the Person Served his or her own bedroom and to afford the Person Served privacy and space suitable to their personal need;
- (r) to provide a safe motor vehicle or otherwise arrange for the transportation of the Person Served and comply with all local inspection standards. Prior to the Person Served receiving services in the Home and on each subsequent renewal of its vehicle insurance, the Respite Host Family will submit to Inclusion PR proof of coverage, including a minimum of \$3,000,000 third party liability coverage.